

Education Event Information Sheet

Please provide the following information to better assist us with planning

<u>Contact Information</u>			
<u>Organization :</u>		<u>Contact Name:</u>	
<u>Address:</u>		<u>Phone:</u>	
<u>City:</u>	<u>State:</u>	<u>Zip:</u>	<u>Email:</u>
<u>Event Information</u>			
<u>Date:</u>		<u>Arrival time:</u>	<u>Presentation time:</u>
<u>Location:</u>		<u>Address:</u>	<u>Zip:</u> <u>Bldg/Room#:</u>
<u>Is this a special event?</u> <input type="checkbox"/> Yes <input type="checkbox"/> No		<u>Event name:</u>	
<u>Type of presentation:</u>		<u>*Cost:</u>	
<input type="checkbox"/> Voice of the Homeless Speaker's Bureau (SB) <i>A formerly or currently homeless individual shares their experiences. A coalition staff member will accompany the speaker and provide factual information on the homeless crisis in our community and beyond, while the speaker's story helps to personalize the issue.</i>	<u>Estimated time of presentation</u>	<u>Paid to Speaker</u>	<u>Paid to Coalition</u> <u>Total Fee</u>
	<input type="checkbox"/> One hour	\$40	\$20 \$60
	<input type="checkbox"/> Two hours	\$50	\$30 \$80
	<input type="checkbox"/> Three or more	Add \$10 per hour	Add \$10 per hour \$100 and up
<input type="checkbox"/> Educational Activity <i>Information about the coalition, facts about homelessness, statistics and choice of educational activity. If in addition to SB, no additional fee will be charged for 1st activity.</i>	<u>Activity</u>		<u>Fee</u>
	<input type="checkbox"/> Family Feud		\$20
	<input type="checkbox"/> Scavenger Hunt		\$20
	<input type="checkbox"/> Lunch in Poverty Exercise		\$20
	<input type="checkbox"/> Minimum Wage Activity		\$20
	<input type="checkbox"/> Shelter Seekers		\$20
	<input type="checkbox"/> Other activity from our Education Packet		\$20
<input type="checkbox"/> Education Coordinator Talk <i>Information about the coalition, facts about homelessness, statistics, how the community is addressing homelessness.</i>	No charge within Greater Cincinnati/Northern Kentucky Metropolitan Area		
<u>Sponsoring Group/Organization:</u>			
<u># Attending:</u>		<u>Who is attending? (demographics):</u>	
<u>Number of presentations:</u>	<u>Length of presentation(s):</u>	<u>Can we sell Streetvibes?</u> <input type="checkbox"/> Yes <input type="checkbox"/> No	
<u>Do you have a preferred speaker in mind?</u> <input type="checkbox"/> Yes <input type="checkbox"/> No		<u>If yes, who? Name:</u>	
<u>What should we bring (video, handouts)?</u>			
<u>Notes/Comments:</u>			
*We believe education and awareness is essential to ending homelessness, that's why our organization will not turn away any group due to inability to pay. We will consider other payment options for groups unable to pay the requested fees.			